

# Documentation Self-Audit Checklist

Run through this before you submit anything.

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## **No blanks**

Every field has something (even N/A)

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## **Fact-based language**

What you observed and what client said—not interpretations

## **Measurable goals**

Specific, tangible, auditable

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## **Medical necessity justified**

Why is this client in treatment?

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## **Stage of change documented**

This gets missed constantly

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## **What happened in session is clear**

Not what you planned—what actually occurred

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## **Collateral communication is minimal**

Attendance, engagement, progress, testing status

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## **If AI-generated, reviewed for accuracy**

Does this match what actually happened?

### **Notes:**

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